



## Using Widgets in OSX 10


Let's take a look at the Widget Bar in Dashboard.

Widgets are accessed by clicking on the Dashboard Icon located in the Dock



Figure 1

Dashboard is handled by the Dashboard Icon located in the Dock. 

Whenever the Mac User clicks on the Dashboard Icon there is a small circle with a plus mark () inside of it (Figure1). It is located in the lower left corner of the Desktop, as shown above.

If you click on the Plus Mark, you will see that Dashboard is “pushed up” and the Widget Bar is shown across the bottom of the Desktop Screen.



Figure 2

The Widgets are displayed alphabetically in the Bar. Scroll thru the widgets by clicking the small arrows at either end of the Widget Bar (Figure 2).

More Widgets may be located on the Web by clicking the More Widgets Button that is located just above the Widget Bar on the right side. This will take you to Apples Widget Download Page.



Figure 3

This page may also be obtained by going to the Apple web Site, clicking on Mac OS X and clicking on Dashboard which will take you to the downloads (Figure 3).

To “Hide” the Widgets Bar, click on the X  in the circle above the left side of the Widget Bar.


To remove a Widget from the Widget Bar

First – Open the Widget Bar by clicking on then  above the Widgets.

Next Select the Widget that you want to remove, for example:



Figure 4

Then, click the  in the top left corner of the Widget. That Widget is immediately removed from the Widget Bar. Note that the Widget that you removed is still installed on the computer but it is not visible on the Dashboard.

The Widget Bar is only necessary to be shown:

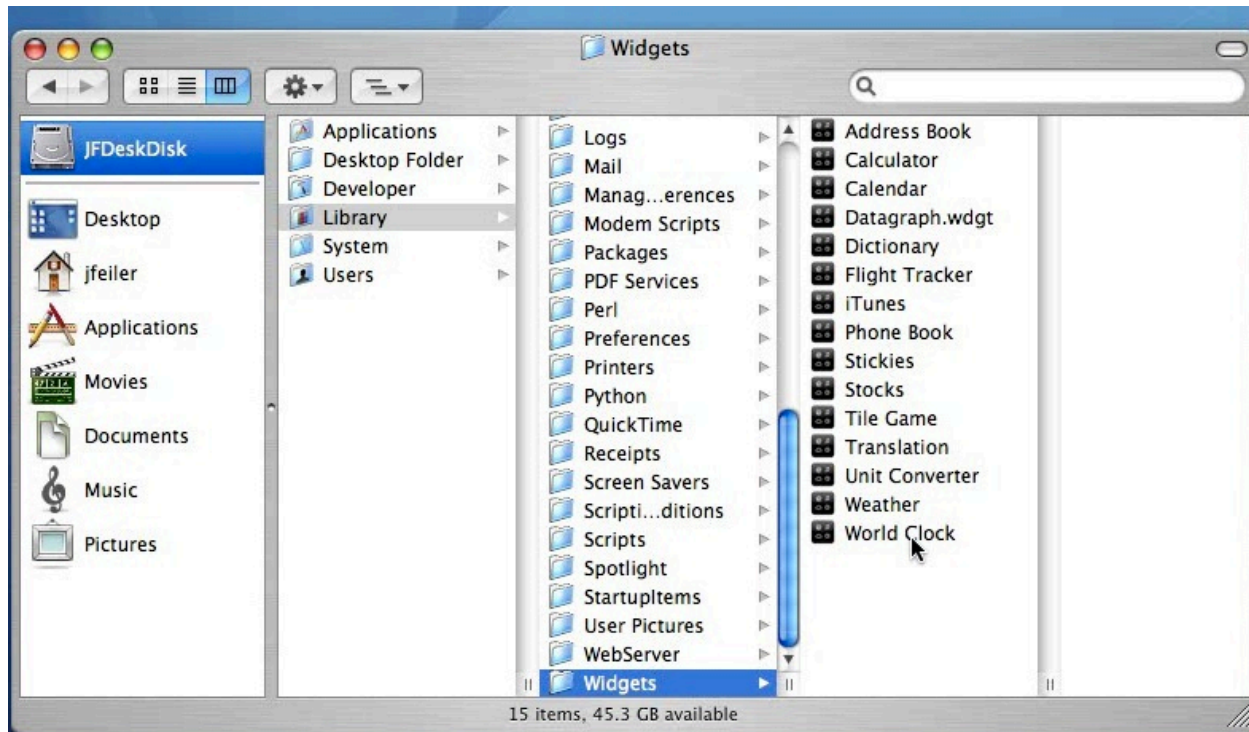
- If you want to add or close Widgets from the Dashboard display;
- Or in order to to use the “More Widgets Button on the Widgets Bar.

#### Where Are Widgets Stored on the Mac?

The Widgets that are available for “All of the Users of a particular Mac Computer” are located in the Library in the “Root Level” of the computer’s Hard Disk. You may access this by clicking on the Drive Icon in the Side Bar, or the Drive Icon on the desktop.

**They are located in the Widgets file in that Library.**

**Here is an example of Widgets that are available to all users on a Mac in OS X**



**Figure 5**

**Note:** There may be other Widgets installed in an individual user account that may only show in that user's account. They are located in that individual Users Library which is located just below the Root Level of the Hard Drive.

These Widgets will only be available to that particular user. That User may use them by installing them into the Dashboard as described above.

Also note that some widgets that are installed on the computer may not be loaded from the Widget Bar, and will not be seen in the Dashboard.